

# Engineering College of Science and Technology Website Privacy Statement

The Engineering College of Science and Technology (ECST) acknowledges and respects your privacy. When you contact us or purchase any of our products or services, we create a record with your contact information. We may then add information that we collect, including information that you may give us during registration, to that record.

We will treat this information with the highest standards of confidentiality and privacy. Personal information will only be used for the purposes for which you have disclosed it to us. ECST will not disclose your personal information to any third party without your express consent unless required to do so by law.

We may use the personal information that you provide when you contact us or register:

- To answer your query or process your application and to provide you with appropriate services which may include sending you further information.
- For the purpose of research and to help us plan and improve our services. We may contact you ourselves or ask outside research agencies to do so on our behalf.
- To contact you to inform you of upcoming products and services.

We may collect the following information:

- Name and job title
- Contact information including email address
- Demographic information such as postcode, preferences and interests
- Other information relevant to customer surveys and/or offers.

## Unsubscribe

We value and respect your privacy, however if you no longer wish to receive communications from ECST and would like to be removed from our contact list, you may unsubscribe at any time.

Please contact us if you have any questions or wish to speak to one of our representatives.

## Security

All ECST staff are made aware of the security procedures they must follow when handling personal information. Data is protected from unauthorised access.

Please note that Internet email is never a 100% secure way of communicating. By using it, you agree that you will send any information by email at your own risk.

## The website

The ECST website is subject to constant change. Whilst all reasonable efforts are made to ensure that the content of the website is accurate and up-to-date, we reserve the right to alter information at any time.

## How we use cookies

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular website. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about webpage traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

## Disclaimer of Liability for Information on the Engineering College of Science and Technology (ECST) website

The information provided on the ECST website is intended for personal and/or educational purposes only. We reserve the right to discontinue or alter programmes without notice and to impose limitations on registrations in any course. We also reserves the right to alter programmes fees without notice.

## Third-Party Site

While we will take all reasonable precautions to make sure that other organisations who we deal with have good security practices, we are not responsible for the privacy practices and website content of those organisations whose websites may be linked to our service.

## Terms and conditions of use

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